

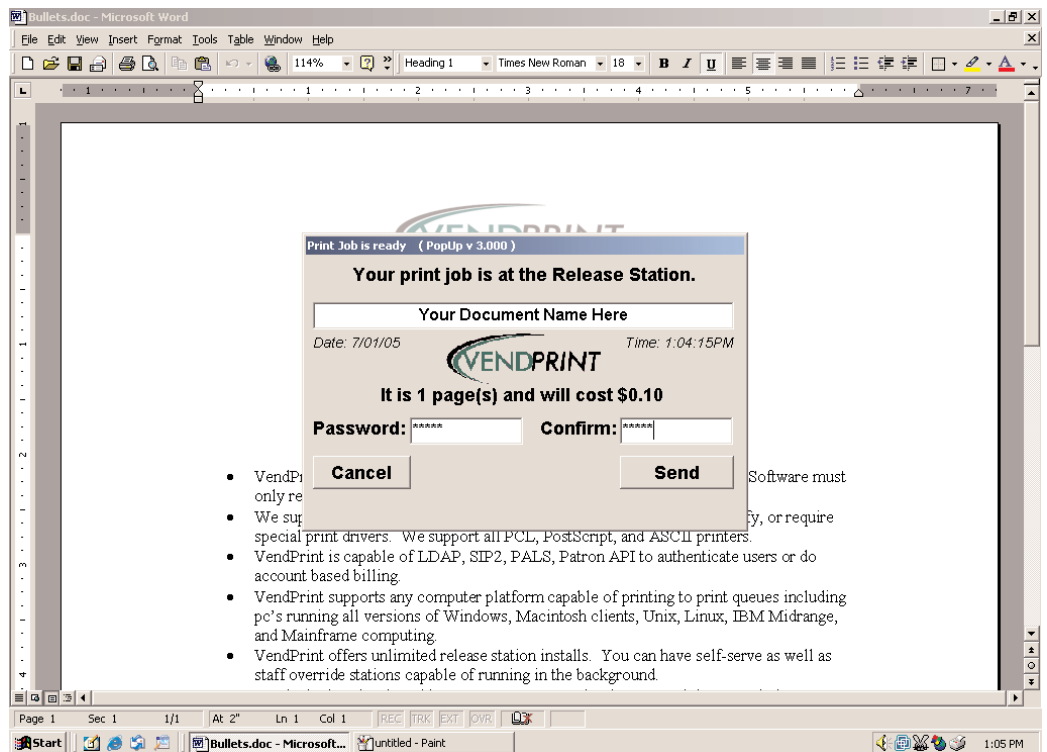


*VendPrint Professional*  
Print Management Software

## *VendPrint Professional* Print Management Software

Printing using **VendPrint** is easy! All **VendPrint** products were carefully designed with your users in mind. Easy to understand patron interface screens ensure that minimal staff intervention will be required as patrons proceed through the process of identifying and releasing their print jobs. The **VendPrint** “client pop-up” provides additional functionality at the sending workstation, including the ability to rename the print job for easier identification at the **VendPrint Release Station**. Password protection options will ensure the printers’ privacy.

Once the patron has selected all windows print options they click “OK” and the print job will be displayed at the **VendPrint Release Station**. The user may wish to send multiple print jobs before proceeding to the **VendPrint Release Station** where the **Five Easy Steps** will walk the user smoothly through the payment and print process. VendPrint Software will allow you to offer a number of free pages per print job. VendPrint Software will allow you to offer free printing from certain workstations, or to certain printers, or even offer free printing from certain web sites.



### *VendPrint* Client Pop-Up

# VendPrint Professional - Print Management Software

When the user proceeds to the **VendPrint Release Station** they will view a four-section screen designed to guide the user through the process of identifying, paying for and releasing print jobs. Each section is highly configurable to match the requirements of your institution. Likewise, the verbiage of the Five Easy Steps can be modified to meet your needs. Print jobs are identified a number of ways including the name of the print job (or URL address if from the Web), sending workstation name, time job was sent, even the user name if a user login is required. Users can rename their print jobs using the optional feature on the client popup. Additional information about the print job includes number of pages and number of desired copies. Available printer options and Amount Needed and Amount Tendered buttons are clearly displayed. The Amount Tendered button will remain at zero and the Start Printing button will remain inactive until payment has been tendered.

At the top of the screen you will notice that there are no Exit (X) or Minimize (-) buttons available to the user. This workstation should be dedicated to **VendPrint** for self-serve payment and print release by the patrons, and is designed with no option for the patron to bypass the system. Payment options include cash, coin, magnetic stripe, barcode, Smart Card technology or file based accounting. We work with a number of vending manufacturers and smart/campus card providers. Jobs that have been printed will immediately purge from the print queue. Jobs that are left unclaimed will automatically purge from the queue after a period of time determined by library staff. Maximum page limits and copy counts may be enforced on a printer-by-printer basis.

**Five Easy Steps**

1. Select your document to print
2. Select Printer and Paper
3. Pay for Your Print Output
4. Click "Start Printing" Button on Screen
5. Pick up Your Document at the Printer

Version 3.000

**Select Document To Print**

User	Document	Computer	Pages	Copies	Date	Time
Billy Johnson	Play Station Game Secrets	\\VIRTUALA3	5	1	7/08/2005	2:25:34PM
Susan Smith	http://yourlibrarynamehere.com	\\VIRTUALA3	1	1	7/08/2005	2:23:11PM
Steve Jones	Steve Jones Resume	\\VIRTUALA3	1	1	7/08/2005	2:22:01PM

**Printer Selection**

Printer Name	Type	Pages	Page Price	Cost
Color printer	PCL,F	1	1.000	1.00
B&W printer	PCL	1	0.100	0.10

**Payment Progress**

Amount Needed

0.10

Amount On File

9.80

Start Printing

Cancel Document

## VendPrint Release Station

# VendPrint Professional - Print Management Software

The **Staff Override Workstation** consists of *VendPrint* software loaded onto administrators workstations strategically located throughout the facility. These override workstations monitor the same print queues as the release stations and allow staff to print, cancel, or release print jobs in the patron queue. You will notice that the screen for the **Staff Override Workstation** varies from the *VendPrint Release Station* in a number of ways. First, we have removed the **Five Easy Steps**, as staff will understand how the system operates. Second, additional staff printers, not available to other users may be made available. In the fourth column you will notice that the **Start Printing** button is always active and a **Cancel Document** button has been added, both provide override functions.

At the top of the screen you will notice that the Exit (X) and Minimize (-) functions have been enabled. This is to allow staff to run the VendPrint Software in the background until needed, and close the application at the end of day. As with the *VendPrint Release Station* this screen may be modified to match the requirements of your institution. We have recently added a number of job handling features including the ability to allow users to release multiple print jobs with a single transaction. If you choose to utilize the password protection the software can be configured so that after logging on to the Release Station, only the jobs sent by that user will be displayed.

**1** Select Document To Print

Computer	Document	User	Date	Time	Pages	Copies	Type
WIRTUALA3	Play Station Game Secrets	Billy Johnson	7/08/2005	2:25:34PM	5	1	PCL
WIRTUALA3	http://yourlibrarynamehere.com	Susan Smith	7/08/2005	2:23:11PM	1	1	PCL
WIRTUALA3	Steve Jones Resume	Steve Jones	7/08/2005	2:22:01PM	1	1	PCL

**2** Printer Selection

Printer Name	Type	Pages	Page Price	Cost
B&W printer	PCL,F	1	0.100	0.10
Color printer	PCL,F	1	1.000	1.00
Staff Printer	PCL,F	1	0.100	0.10

**4** Start Printing  
Cancel Document

**3** Payment Progress

Amount Needed:

Version: 3.000

## VendPrint Override Workstation

# VendPrint Professional - Print Management Software

**VendPrint Reports** provides for a wide variety of reporting capabilities. **VendPrint** stores the data in a format that allows the information to be imported into a variety of popular database programs and manipulated into a variety of reports. Reports that may be generated include: Printing by printer, printing by individual, printing by sending workstation, printing by department, etc.

**VendPrint Reports** will allow you to reconcile monies collected by staff and/or in a vending unit, versus number of actual prints. In a typical environment a report is run periodically at each release station, and compared to revenues actually collected. **VendPrint Inc.** combines friendly user interfaces with uncommon flexibility to provide the best products on the market today. Call today to find out how affordable **VendPrint** can be for you.

Date	Workstation	Time Started	Time Ended	Session Length
<b>February 2004</b>				
2/11/2004	WKS1	10:09 AM	10:24 AM	15
	WKS1	10:29 AM	10:36 AM	7
	WKS1	10:38 AM	10:53 AM	15
<b>Class Totals</b>	Adult	3		37 mins
2/11/2004	WKS2	10:09 AM	10:24 AM	15
	WKS2	10:29 AM	10:44 AM	15
	WKS2	10:54 AM	11:09 AM	15
<b>Class Totals</b>	youth	3		45 mins
<b>Daily Totals</b>		6		1 hr and 22 mins
2/16/2004	WKS1	10:00 AM	10:15 AM	15
	WKS1	1:07 PM	1:22 PM	15
<b>Class Totals</b>	Adult	2		30 mins
2/16/2004	WKS2	10:06 AM	10:21 AM	15
	WKS2	1:09 PM	1:24 PM	15
	WKS2			15
<b>Class Totals</b>	youth	2		30 mins
<b>Daily Totals</b>		4		1 hr
2/17/2004	WKS1	8:48 AM	8:57 AM	9
	WKS1	8:59 AM	9:29 AM	30
	WKS1	3:29 PM	3:59 PM	30
	WKS1	4:29 PM	4:59 PM	30
<b>Daily Totals</b>		4		1 hr and 18 mins

With the new **VendPrint** system, which went into effect in the fall, the university can now keep tabs on who is printing and how much. In 2004, the cost of ITS lab printing consumables was \$123,000. This amount had increased between 10 and 15 percent every year for more than 10 years, but ITS did not receive a 10 to 15 percent increase in funding to support these increases. The new system has proven to be successful with 2005 projections indicating a 19 percent savings in printing consumables.

*Elizabeth Leake*  
Associate Director of ITS Customer Support Services  
Northern Illinois University

Morningside College has enjoyed our five year professional relationship with **VendPrint, Inc.** Their system engineers and technical support folks are the best-friendly, open, and responsive to inquiries and concerns. They are good listeners! We always get our questions answered and a prompt response. Their software is very user-friendly. We have had no complaints from students, only compliments about how easy it is to use. My staff and I wholeheartedly recommend **VendPrint, Inc.** for your library or business needs.

*Daria Bossman*  
Library Director  
Morningside College

Since we installed **VendPrint**, the number of 'wasted' print jobs has reduced noticeably, which translates into a savings in paper and, especially, toner. Our patrons and staff find the system easy to use and the technical support has been excellent.

*Louise Alcorn*  
Reference Technology Librarian  
West Des Moines Public Library

**VendPrint Access Manager (VAM)** and **VendPrint PRO Print Manager** have set our librarians free to once again focus their attention on assisting library users locate the information or materials that meet their needs. **SAVED** are stacks of wasted paper and toner for printing that was not picked up or paid for. More important are the benefits to our library customers: Convenient, easy to use self-service print on demand and the cost of only the printed pages that are really wanted.

*Lois Morse*  
Assistant Director  
Lincoln Library, Springfield's Public Library  
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